

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 12th day of January A.D. 2026, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 22, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice Chair, City of Rosenberg, HA
Lupe Cabello	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
David McCatty	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all present.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:01 P.M.

INVOCATION

Commissioner Brown gave an invocation.

CITIZENS HEARD

None Present

CONSENT AGENDA

**APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF
THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON
MONDAY, NOVEMBER 17, 2025**

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS
PAYABLE AND FINANCIAL STATEMENTS ENDED NOVEMBER AND DECEMBER 2025**

**DISCUSSION AND APPROVAL REGARDING THE QUARTERLY INVESTMENT REPORT and
YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND
ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING DECEMBER 2025**

A motion was made by Commissioner Cabello to approve the consent agenda. The motion was seconded by Commissioner McCatty and carried by a unanimous vote of those present.

APPROVAL OF RESOLUTION R-322-26

RESOLUTION OF HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TX (THE "AUTHORITY") AUTHORIZING SUCH ACTIONS NECESSARY OR CONVENIENT TO FACILITATE THE MEMORANDUM OF UNDERSTANDING WITH REGARD TO THE BRAXTON AT TAMARRON (THE "PROJECT").

A motion was made by Commissioner McCatty to approve the facilitation of the Memorandum of Understanding with Braxton at Tamarron. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote.

APPROVAL OF RESOLUTION R-323-26

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE ROSENBERG HOUSING AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR, OR DESIGNEE, TO TAKE THE NECESSARY PRELIMINARY ACTIONS TO PURSUE THE POTENTIAL PURCHASE OF REAL PROPERTY, INCLUDING BUT NOT LIMITED TO EVALUATING SITES, CONDUCTING FEASIBILITY ANALYSES, ENGAGING PROFESSIONALS, AND NEGOTIATING NON-BINDING TERMS FOR THE PURCHASE OF 1301 SOUTHGATE DR. ROSENBERG, TX 77471 (PG. 46)

A motion was made by Commissioner Cabello to approve the preliminary actions to pursue the potential purchase of real property. The motion was seconded by Commissioner McCatty and carried by a unanimous vote.

REPORT FROM EXECUTIVE DIRECTOR

Report from the Executive Director.

- A. Unit months leased for November 2025 (477)
Unit months leased for VASH November 2025 (6)
Unit months leased for Mainstream November 2025 (49)
Unit months leased for FYI (Fostering Youth)Nov. 25 (19)
Unit months leased for December 2025 (479)
Unit months leased for VASH December 2025 (7)
Unit months leased for Mainstream December 2025 (48)
Unit months leased for FYI (Fostering Youth)Dec. 25 (24)
- B. Board of Commissioners terms will be expiring in April 2026 for Vice Chair Michael Gutierrez and Commissioner Lupe Cabello and Commissioner Eugenia Brown.
- C. Next tentative scheduled meeting set for February 23, 2026 and March 16, 2026.
- D. Auditor week is tentatively set for February 17-19, 2026.
- E. Executive Director will be out of the office and the country from January 17-end of month.

QUESTIONS FOR THE EXECUTIVE DIRECTOR

No questions asked.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:35 P.M.