

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 20th day of October A.D. 2025, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 22, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice Chair, City of Rosenberg, HA
Lupe Cabello	Commissioner, City of Rosenberg, HA
David McCatty	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all present.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:00 P.M.

INVOCATION

Commissioner Brown gave an invocation.

CITIZENS PRESENT

None present

CONSENT AGENDA

APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, SEPTEMBER 29, 2025

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED SEPTEMBER 2025

The Board of Commissioners heard and discussed the minutes of the Regular Meeting on Monday, September 29, 2025, and the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended September 2025. A motion was made by Commissioner McCatty to approve the financial statements as presented. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote.

REGULAR AGENDA

DISCUSSION REGARDING THE QUARTERLY INVESTMENT REPORT and YEAR-TO-DATE
BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND ADMINISTRATIVE FEE
RESERVES FOR THE QUARTER ENDING SEPTEMBER 2025

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending September 2025

APPROVAL OF RESOLUTION R-321-25

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, TO ADOPT AND ESTABLISH A REVISED INVESTMENT POLICY FOR THE CITY OF ROSENBERG HOUSING AUTHORITY

A motion was made by Commissioner McCatty to approve the amendment to the Administrative Plan. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote.

TABLE OF RESOLUTION R-322-25

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, TO ADOPT AND ESTABLISH THE REVISED PERSONNEL POLICY TO BE FOLLOWED BY EMPLOYEE MATTERS OF THE HOUSING AUTHORITY.

Chair Wilkinson requested to table the resolution until the next meeting.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for September 2025:
 - HCV (452)
 - VASH (7)
 - Mainstream (46)
 - FYI (18)
 - Portability (194)

- B. Next tentative scheduled meeting set for November 17, 2025 and no December meeting.

REPORT FROM EXECUTIVE DIRECTOR

No questions for the Executive Director.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:26 P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chair
City of Rosenberg, HA