

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 28th day of April A.D. 2025, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 22, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice Chair, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
David McCatty	Commissioner, City of Rosenberg, HA
Lupe Cabello	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all present.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:00 P.M.

INVOCATION

Commissioner Brown gave an invocation.

CITIZENS HEARD

None present

APPOINTMENT AND ADMINISTRATION OF OATH OF OFFICE BY JENNIFER RODRIGUEZ

Jennifer Rodriguez for The City of Rosenberg administered the oath of office to Larry Wilkinson and Guadalupe Cabello for a two-year term ending April 28, 2027.

DR. LARRY WILKINSON RE-ELECTED CHAIRMAN OF THE BOARD

Vice Chair Gutierrez made a motion to re-elect Dr. Larry Wilkinson as Chairman. Commissioner Cabello seconded the motion and carried by a unanimous vote of those present.

MR. MICHAEL GUTTIEREZ RE-ELECTED VICE-CHAIRPERSON OF THE BOARD

Commissioner Cabello made a motion to re-elect Mr. Michael Gutierrez as Vice-Chairperson of the Board. Chair Wilkinson seconded the motion and carried by a unanimous vote.

CONSENT AGENDA

APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF
THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON
MONDAY, MARCH 24, 2025

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS
PAYABLE AND FINANCIAL STATEMENTS ENDED MARCH 2025

A motion was made by Vice Chair Gutierrez to approve the consent agenda. The motion was seconded by Commissioner McCatty and carried by a unanimous vote.

PUBLIC HEARING FOR THE DEVELOPMENT FOR VISTA WILLIAMS RANCH

No public present.

DISCUSSION AND APPROVAL REGARDING THE QUARTERLY INVESTMENT REPORT and
YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND
ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING MARCH 2025

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending December 2024. A motion was made by Vice Chair Gutierrez to approve the report as presented. The motion was seconded by Commissioner McCatty and carried by a unanimous vote of those present.

HEAR AND DISCUSS REVENUES AND EXPENSES FOR FY 2025 BUDGET

The Commissioners heard and discussed the year to date revenues and expenses FY 2025 budget.

APPROVAL OF RESOLUTION R-310-25

RESOLUTION AUTHORIZING THE UPDATE OF THE PREVIOUSLY APPROVED LENDER IN RESOLUTION NOS. R-284-23, R-296-24, R-299-24, R-303-24 AND R-308-25 FOR THE HAVEN AT BELLAIRE TRANSACTION LOCATED AT 20220 BELLAIRE BLVD., RICHMOND, TEXAS 77407

A motion was made by Vice Chair Gutierrez to approve the Resolution R-310-25. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

APPROVAL OF RESOLUTION R-311-25

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR AUTHORIZED REPRESENTATIVE OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TX (THE "AUTHORITY") TO TAKE SUCH ACTIONS NECESSARY OR CONVENIENT TO FACILITATE THE DEVELOPMENT OF VISTA WILLIAMS RANCH TO BE LOCATED AT 0 SOUTHWEST FREEWAY, RICHMOND, TEXAS 77469 (THE "PROJECT"), AND THE EXECUTION OF ALL REQUIRED DOCUMENTS

A motion was made by Commissioner Brown to approve the Resolution R-311-25. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote.

APPROVAL OF RESOLUTION R-312-25

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR AUTHORIZED REPRESENTATIVE OF HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TX (THE "AUTHORITY") TO TAKE SUCH ACTIONS NECESSARY OR CONVENIENT TO FACILITATE THE ACQUISITION AND REHABILITATION OF THE WATERVIEW LOCATED AT OR ABOUT 19525 W. BELLFORT ST., RICHMOND, TEXAS 77407 (THE "PROJECT"), AND THE EXECUTION OF ALL REQUIRED DOCUMENTS

A motion was made by Vice Chair Gutierrez to approve the Resolution R-311-25. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for March 2025
 - HCV (427)
 - VASH (7)
 - Mainstream (48)
 - FYI (14)
 - Portability (191)
- B. Next tentative scheduled meeting set for May 19, 2025 and June 16, 2025
- C. ED will be in Washington DC for the annual Moving to Work Conference April 29-May 1, 2025.
- D. Status of the hiring of a social worker.
- E. 2023-2024 Audit should be on next month's agenda.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:29 P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chair
City of Rosenberg, HA