

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 17th day of March A.D. 2025, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 22, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice Chair, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
David McCatty	Commissioner, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all present.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:00 P.M.

INVOCATION

Commissioner Brown gave an invocation.

CITIZENS HEARD

None present

CONSENT AGENDA

**APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF
THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON
MONDAY, FEBRUARY 24, 2025**

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS
PAYABLE AND FINANCIAL STATEMENTS ENDED FEBRUARY 2025**

A motion was made by Vice Chair Gutierrez to approve the consent agenda. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

APPROVAL OF RESOLUTION 306-25

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, TO APPROVE THE REVISED UTILITY ALLOWANCE SCHEDULES FOR THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG TO BECOME EFFECTIVE 5/1/2025

A motion was made by Commissioner Stroud to approve the Resolution R-306-25. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote.

APPROVAL OF RESOLUTION 307-25

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE AMENDMENT THE HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE PLAN FOR THE CITY OF ROSENBERG HOUSING AUTHORITY.

A motion was made by Vice Chair Gutierrez to approve the Resolution R-307-25. The motion was seconded by Commissioner McCatty and carried by a unanimous vote.

COMMENTS BY THE CHARIMAN

The Chair discussed no longer pursuing the purchase of a building for the housing authority, and discussed the uncertainty of government funding in the future and it's effects on the housing authority budget.

APPROVAL TO HIRE THE U.S. INSPECTION GROUP TO CONDUCT QUALITY CONTROL OF THE LAST YEARS INSPECTIONS

The commissioners heard and discussed using the U.S. Inspection Group to conduct Quality Control inspections for the last year's inspections. A motion was made by Commissioner McCatty to approve using the U.S. Inspection Group. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

APPROVAL TO INCREASE THE WAGES FOR 3 EMPLOYEES

The commissioners heard and discussed increasing the wages for 3 employees whose pay has not been increased in a year. A motion was made by Commissioner McCatty to approve the wage increase. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

APPROVAL TO NOT RENEW THE CERTIFICATE OF DEPOSIT WITH STELLAR BANK EXPIRING MARCH 27, 2025.

The commissioners heard and discussed the non-renewal of the certificate of deposit with Stellar Bank. A motion was made by Vice Chair Gutierrez to approve the non-renewal. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

CONSIDERATION TO CONTINUE TO NEGOTIATE WITH THE HAVEN AT BELLAIRE AFTER A CHANGE IN THE UNIT MIX SINCE THE ORIGINAL PROPOSAL

The commissioners heard and discussed whether to continue to negotiate with the Haven at Bellaire after a change to the unit mix since the original proposal.

APPROVAL OF RESOLUTION 308-25

RESOLUTION OF HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TX (THE "AUTHORITY") AUTHORIZING SUCH ACTIONS NECESSARY OR CONVENIENT TO FACILITATE THE THIRD AMENDMENT TO MEMORANDUM OF UNDERSTANDING WITH REGARD TO HAVEN AT BELLAIRE

A motion was made by Commissioner Stroud to approve the Resolution R-308-25. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

APPROVAL OF RESOLUTION 309-25

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR AUTHORIZED REPRESENTATIVE OF housing authority of the city of rosenberg, tx (the "Authority") TO TAKE SUCH ACTIONS NECESSARY OR CONVENIENT to facilitate THE ACQUISITION and REHABILITATON of THE ADDISON AT SUGARLAND LOCATED at or about 15000 W. Airport, Sugar Land, Texas 77498 (the "Project"), and the execution of all required documents therefor

A motion was made by Commissioner McCatty to approve the Resolution R-309-25. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

APPROVAL TO RENEW THE REVISED CONTRACT WITH TORY GUNSOLLEY TO MEDIATE BETWEEN THE HOUSING AUHTORITY AND THE DEVELOPERS REGARDING CURRENT AND FUTURE 303 AND 392 DEALS.

The commissioners heard and discussed the renewal of the revised contract with Tory Gunsolley to mediate for the housing authority and developers regarding current and future 303 and 392 deals. A motion was made by Commissioner Brown to approve the renewal. The motion was seconded by Commissioner McCatty and carried by a unanimous vote.

REPORT FROM EXECUTIVE DIRECTOR

Report from the Executive Director.

- A. Unit months leased for February 2025 HCV (430)
Unit months leased for VASH (6)
Unit months leased for Mainstream (48)
Unit months leased for FYI (15)
Unit months leased for Portability (185)
- B. Board of Commissioners terms will be expiring in April 2025 for Chair Larry Wilkinson and Commissioner Daryl Stroud. Daryl Stroud will not be renewing and former Executive Director Guadalupe Cabello will be taking his place.
- C. Next tentative scheduled meeting set for April 28, 2025 and May 19, 2025.
- D. Auditor's report should be available by May 2025 meeting for approval.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:36 P.M.