

**REGULAR PUBLIC FACILITY CORPORATION MINUTES**

STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF ROSENBERG  
BE IT REMEMBERED:

**NOTICE OF REGULAR MEETING**

On this the 21th day of October A.D. 2024, The Rosenberg Housing Authority Public Facility Corporation met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 22, Rosenberg, Texas.

**PERSONNEL PRESENT**

Larry Wilkinson	Chair, Rosenberg Housing Authority PFC
Michael Gutierrez	Vice Chair, Rosenberg Housing Authority PFC
David McCatty	Director, Rosenberg Housing Authority PFC
Eugenia Brown	Director, Rosenberg Housing Authority PFC
Kimberly Brown	Secretary, Rosenberg Housing Authority PFC

**ROLL CALL**

Roll Call by Chair Wilkinson all personnel present except Commissioner Stroud.

**CALL TO ORDER**

This Regular Meeting was called to order by Chair Wilkinson at 5:20 P.M.

**REGULAR AGENDA**

**APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING OF THE RHAPFC HELD ON MONDAY, SEPTEMBER 30, 2024**

A motion was made by Vice chair Gutierrez to approve the regular board of directors meeting of the RHAPFC held on Monday, September 30, 2024. The motion was seconded by Director Brown and carried by a unanimous vote of those present.

**APPROVAL OF THE RHAPFC's ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED SEPTEMBER 2024**

A motion was made by Director McCatty to approve the accounts payable and financial statements ended September 2024. The motion was seconded by Director Brown and carried by a unanimous vote of those present.

**APPROVAL OF SCORECARD AND STANDARD TERMS FOR CHAPTERS 303 AND 392 TO BE INCORPORATED INTO A QBS APPLICATION**

A motion was made by Vice Chair Gutierrez to approve the scorecard and standard terms for Chapters 303 and 392 to be incorporated into a QBS application. The motion was seconded by Commissioner McCatty and carried by a unanimous vote of those present.

**ADJOURNMENT**

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:37 P.M.

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Kimberly Brown, Secretary/  
Executive Director

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Larry Wilkinson, Chair  
Rosenberg Housing Authority PFC