

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 15th day of July A.D. 2024, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 22, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice chair, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
David McCatty	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all personnel present except Commissioner Brown.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:03 P.M.

INVOCATION

Secretary Brown gave an invocation.

CITIZENS HEARD/ GUESTS PRESENT

None present

REGULAR AGENDA

APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, JUNE 10, 2024

A motion was made by Commissioner Stoud to approve the minutes. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED JUNE 2024

A motion was made by Commissioner Stroud to approve the financial statements. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

APPROVAL OF RESOLUTION R-293-24

A RESOLUTION BY THE BOARD OF COMMISSIOENRS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS TO APPROVE THE SUBMISSION OF THE MTW SUPPLEMENT TO THE ANNUAL PHA PLAN FOR THE MTW PHA FISCAL YEAR BEGINNING OCTOBER 1, 2024 FOR THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG.

A motion was made by Commissioner Stoud to approve the MTW Supplement to the Annual Plan. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

APPROVAL OF RESOLUTION R-294-24

A RESOLUTION BY THE BOARD OF COMMISSIOENRS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS TO APPROVE THE SUBMISSION OF THE 5 YEAR PLAN FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 FOR THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG.

A motion was made by Commissioner Stoud to approve the 5 Year Plan. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

APPROVAL OF RESOLUTION R-295-24

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, TO ADOPT A CIVIL RIGHTS CERTIFICATION FOR THE HOUSING AUTHORITY OF CITY OF ROSENBERG

A motion was made by Commissioner McCatty to approve the Civil Rights Certification. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

DISCUSSION REGARDING THE QUARTERLY INVESTMENT REPORT and YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING JUNE 2024

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending June 2024

APPROVAL OF UPGRADING THE CYBER LIABILITY AND DATA BREACH RESPONSE COVERAGE TO CORE+ FOR FY 2025

The Commissioners heard and discussed upgrading the cyber liability and data breach response coverage to core+. A motion was made by Vice Chair Gutierrez to approve the upgrade in Cyber Libability. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

APPROVAL OF RESOLUTION R-296-24

RESOLUTION AUTHORIZING THE UPDATE OF THE PREVIOUSLY APPROVED LOAN AMOUNT AND LENDER IN RESOLUTION NO. R-284-23 FOR THE HAVEN AT BELLAIRE TRANSACTION LOCATED AT 20220 BELLAIRE BLVD., RICHMOND, TEXAS 77407 (THE "PROJECT") TO REFLECT A PRINCIPAL LOAN AMOUNT FROM DEUTSCHE BANK OR ITS AFFILIATE NOT TO EXCEED \$50,000,000, AND THE EXECUTION OF ALL REQUIRED DOCUMENTS THEREFOR.

A motion was made by Commissioner McCatty to approve the updated loan amount and lender in resolution 284-23. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

**CONSIDERATION OF AND DISCUSS THE PROPOSED BUDGET FOR FISCAL YEAR 2025
BEGINNING OCTOBER 1, 2024.**

The Commissioners discussed the proposed budget for fiscal year 2025.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for June 2024 (451)
 - Unit months leased for VASH June 2024 (9)
 - Unit months leased for Mainstream June 2024 (50)
 - Unit months leased for FYI June 24 (9)
 - Unit months leases under Portability (160)

- B. Next tentative scheduled meeting set for August 19, 2024
and September 30, 2024

- C. Executive Director, Portability Coordinator and Inspector will
be attending a training in Cleveland OH August 7-9, 2024.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:45 P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chair
City of Rosenberg, HA