

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 18th day of March A.D. 2024, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 22, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice chair, City of Rosenberg, HA
Debbie Kelly	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all personnel present except Commissioner Stroud.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:00 P.M.

INVOCATION

Commissioner Brown gave an invocation.

CITIZENS HEARD

Chandra Bey/Simmons – housing participant

CONSENT AGENDA

**APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF
THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON
MONDAY, FEBRUARY 26, 2024**

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS
PAYABLE AND FINANCIAL STATEMENTS ENDED FEBRUARY 2024**

A motion was made by Commissioner Kelly to approve the consent agenda. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

REGULAR AGENDA

APPROVAL OF RESOLUTION R-289-24

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE HOTMA POLICY SUPPLMENT FOR THE ADMINISTRATIVE PLAN FOR THE CITY OF ROSENBERG HOUSING AUTHORITY

A motion was made by Commissioner Brown to approve the HOTMA Policy supplement. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

APPROVAL OF RESOLUTION R-290-24

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE AMMENDMENT TO THE FISCAL BUDGET BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 FOR THE HOUSING CHOICE VOUCHER PROGRAM

A motion was made by Vice Chair Gutierrez to approve the amendment to the budge for fiscal year 2024. The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

DISCUSSION TO RETAIN LEGAL COUNSEL, CARRINGTON, COLEMAN, SLOMAN & BLUMENTHAL,LLP

The board heard and discussed the need for the housing authority to retain legal counsel in order to provide legal advice regarding the termination of a housing participant and the subsequent hearing. A motion was made by Vice Chair Gutierrez to approve retaining legal counsel. The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for February 2024 (455)
 - Unit months leased for VASH 2024 (8)
 - Unit months leased for Mainstream 2024 (47)
 - Unit months leased for FYI (9)
 - Unit months leases under Portability (139)
- B. Board of Commissioners terms will be expiring in April 2024 for Vice Chair Michael Gutierrez, Commissioner Eugenia Brown and Commissioner Debbie Kelly.
- C. The Resident Advisory Board met March 7, 2024 and voted on a new resident commissioner who is a veteran participant, David McCatty.
- D. The Executive Director will attend a conference for MTW housing authorities on April 1-4. The Executive Director will take a vacation the following week.
- E. The next board meeting will be April 22 and May 20.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:17 P.M.