

## **REGULAR PUBLIC FACILITY CORPORATION MINUTES**

STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF ROSENBERG  
BE IT REMEMBERED:

### **NOTICE OF REGULAR MEETING**

On this the 18th day of March A.D. 2024, The Rosenberg Housing Authority Public Facility Corporation met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 22, Rosenberg, Texas.

### **PERSONNEL PRESENT**

Larry Wilkinson	Chair, Rosenberg Housing Authority PFC
Michael Gutierrez	Vice Chair, Rosenberg Housing Authority PFC
Debbie Kelly	Director, Rosenberg Housing Authority PFC
Eugenia Brown	Director, Rosenberg Housing Authority PFC
Kimberly Brown	Secretary, Rosenberg Housing Authority PFC

### **ROLL CALL**

Roll Call by Chair Wilkinson all personnel present except Commissioner Stroud.

### **CALL TO ORDER**

This Regular Meeting was called to order by Chair Wilkinson at 5:18 P.M.

### **REGULAR AGENDA**

#### **APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING OF THE RHAPFC HELD ON MONDAY, FEBRUARY 26, 2024**

A motion was made by Director Brown to approve the regular board of directors meeting of the RHAPFC held on Monday, February 18, 2024. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

#### **APPROVAL OF THE RHAPFC'S ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED FEBRUARY 2024**

A motion was made by Commissioner Brown to approve the accounts payable and financial statements ended February 2024. The motion was seconded by Commissioner Kelly and carried by a unanimous vote of those present.

#### **APPROVAL OF PROPOSED SPENDING FROM PFC FUNDS**

The commissioners heard and discussed the use of PFC funds to purchase a car for the housing authority and create a fund to help participants with moving costs and security deposits. A motion was made by Commissioner Brown. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

#### **APPROVAL OF A CONTRACT WITH PHACTORY TO PROVIDE CONSULTING AND FINANCIAL ADVICE ON PROPOSALS TO PARTNER WITH THE RHA**

The commissioners heard and discussed contracting with Tory Gunsolley with PHActory to provide consulting and financial advice for future partnerships. A motion was made by Commissioner Brown to approve the contract with PHActory. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:25pm P.M.

\_\_\_\_\_  
Kimberly Brown, Secretary/  
Executive Director

\_\_\_\_\_  
Larry Wilkinson, Chair  
Rosenberg Housing Authority PFC