

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 13th day of November A.D. 2023, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice Chair, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all personnel present except Commissioner Kelly.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:01 P.M.

INVOCATION

Commissioner Brown gave an invocation.

CITIZENS HEARD

None present

CONSENT AGENDA

**APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF
THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON
MONDAY, OCTOBER 23, 2023**

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS
PAYABLE AND FINANCIAL STATEMENTS ENDED OCTOBER 2023**

A motion was made by Commissioner Stroud to approve the consent agenda. The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

REGULAR AGENDA

APPROVAL OF RESOLUTION R-281-23

A motion was made by Commissioner Stroud to approve Resolution R-281-23 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE REVISED HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE PLAN FOR THE CITY OF ROSENBERG HOUSING AUTHORITY

The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

APPROVAL OF RESOLUTION R-282-23

A motion was made by Vice Chair Gutierrez to approve Resolution R-282-23 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, TO APPROVE THE EXCEPTION PAYMENT STANDARD SCHEDULE FOR VASH VOUCHERS FOR THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG.

The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present

APPROVAL OF RESOLUTION-283-23

A motion was made by Commissioner Stroud to approve Resolution R-283-23 caption as follows:

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR AUTHORIZED REPRESENTATIVE OF housing authority of the city of rosenberg, tx (the “Authority”) TO TAKE SUCH ACTIONS NECESSARY OR CONVENIENT to facilitate the MEMORANDUM OF UNDERSTANDING, THE ACQUISITION and REHABILITATON of THE retreat at riverstone located at or about 18545 UNIVERSITY BOULEVARD, SUGAR LAND, TEXAS 77479 (the “Project”), and the execution of all required documents therefor

The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present

DISCUSSION AND APPROVAL OF THE HOUSING AUTHORITY’S 2023 ANNUAL REPORT TO BE PRESENTED TO THE CITY OF ROSENBERG MAYOR AND COUNCIL FOR FISCAL YEAR ENDING DECEMBER 5, 2022

The Commissioners heard and discussed the Housing Authority’s 2023 Annual Report to be presented to the City of Rosenberg Mayor and Council for fiscal year ending September 30, 2023 by the Chair on December 5, 2023 at 6:30p.m. A motion was made by Vice Chair Gutierrez to approve and authorize the Chair to present the 2023 Annual Report as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for October 2023 (472)
 - Unit months leased for VASH 2023 (9)
 - Unit months leased for Mainstream 2023 (44)
 - Unit months leased for FYI (9)
 - Unit months leases under Portability (125)

- B. The housing authority is hoping to move into the new office space around December 1, 2023 depending upon a remodel of the reception area. IT and Cabling - \$15,500, Moving- \$5000, Furniture - \$3200, Window tint - \$2500

- C. The housing authority will be closed the week of Thanksgiving. The Housing authority may be closed the following week depending upon the schedule of the moving.

- D. No board meeting in December unless required for PFC. The next board meeting will be January 22, 2023.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:20 P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chair
City of Rosenberg, HA