

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 23rd day of October A.D. 2023, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice Chair, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Debbie Kelly	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all personnel present.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:03 P.M.

INVOCATION

Commissioner Brown gave an invocation.

CITIZENS HEARD

None present

CONSENT AGENDA

**APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF
THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON
MONDAY, SEPTEMBER 25, 2023**

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS
PAYABLE AND FINANCIAL STATEMENTS ENDED SEPTEMBER 2023**

A motion was made by Commissioner Stroud to approve the consent agenda. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

REGULAR AGENDA

**DISCUSSION AND APPROVAL REGARDING THE QUARTERLY INVESTMENT REPORT and
YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND
ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING SEPTEMBER 2023**

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending September 2023. A motion was made by Vice Chair Gutierrez to approve the report as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

APPROVAL OF RESOLUTION R-278-23

A motion was made by Commissioner Stroud to approve Resolution R-278-23 caption as follows:

RESOLUTION OF ROSENBERG HOUSING AUTHORITY (THE "AUTHORITY") AUTHORIZING SUCH ACTIONS NECESSARY OR CONVENIENT TO FACILITATE THE MEMORANDUM OF UNDERSTANDING WITH REGARD TO DESEO AT GRAND MISSION (THE "PROJECT").

The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote.

APPROVAL OF RESOLUTION R-279-23

A motion was made by Commissioner Brown to approve Resolution R-279-23 caption as follows:

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR AUTHORIZED REPRESENTATIVE OF the ROSENBERG Housing authority (the "Authority") TO TAKE SUCH ACTIONS NECESSARY OR CONVENIENT to facilitate the ACQUISITION and REHABILITATON of THE TRESTLES located at or about 1201 dulles avenue, stafford, texas 77477 (the "Project"), and the execution of all required documents therefor.

The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present

REPORT FROM EXECUTIVE DIRECTOR

Report from the Executive Director.

- A. Unit months leased for September 2023 (476)
 - Unit months leased for VASH 2023 (9)
 - Unit months leased for Mainstream 2023 (47)
 - Unit months leased for FYI (9)
 - Unit months leases under Portability (121)

B. The Administrative Plan will be open to public comment at the November 13, 2023 board meeting.

C. The housing authority will not move forward with the name change until the board agrees to hire a lawyer to ensure the name change is in compliance with state law and there is no interruption to the housing authority's core business of providing housing choice vouchers.

D. The housing authority has no definitive date regarding the move to the new office suite #22. Possibly December 1, 2023.

E. The next tentative Board meeting will be on November 13, 2023 and December 4, 2023 (to approve the Annual Report to the City for December 5, 2023 at 6:30pm).

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:42 P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chair
City of Rosenberg, HA