

## **REGULAR HOUSING AUTHORITY MEETING MINUTES**

STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF ROSENBERG  
BE IT REMEMBERED:

### **NOTICE OF REGULAR MEETING**

On this the 27th day of June A.D. 2023, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

### **PERSONNEL PRESENT**

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice Chair, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

### **ROLL CALL**

Roll Call by Chair Wilkinson all personnel present except Commissioner Kelly.

### **CALL TO ORDER**

This Regular Meeting was called to order by Chair Wilkinson at 5:01 P.M.

### **CITIZENS HEARD**

None present

### **REGULAR AGENDA**

#### **PUBLIC COMMENT REGARDING THE 2023 MTW SUPPLEMENT TO THE ANNUAL PHA PLAN**

None present.

### **CONSIDERATION OF COMMENTS FROM CITIZENS**

None to be considered.

#### **APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, MAY 22, 2023**

A motion was made by Commissioner Stroud to approve the minutes of the Regular Meeting on Monday, May 12, 2023. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED MAY 2023**

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended May 2023. A motion was made by Commissioner Brown to approve the financial statements as presented. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

**APPROVAL OF RESOLUTION R-274-23**

A motion was made by Commissioner Stroud to approve Resolution R-274-23 caption as follows:

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, TO ADOPT A CIVIL RIGHTS CERTIFICATION FOR THE HOUSING AUTHORITY OF CITY OF ROSENBERG.**

The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

**DISCUSSION OF THE STATUS OF THE PUBLIC FACILITY CORPORATION**

The commissioners heard Chair Wilkinson discuss the status of using the Public Facility Corporation to enter into an MOU with existing apartment complexes.

**CONSIDERATION OF THE LEASE FOR THE HOUSING AUTHORITY EXPIRING SEPTEMBER 30, 2023 WITH MELLON REAL ESTATE .**

The Commissioners heard and discussed the options of renewing the lease at the current location or moving to another unit within the existing complex. The Commissioners tabled the discussion until further information was gathered.

**APPROVAL THE HOUSING AUTHORITY CHANGING THE RETIREMENT PLAN FOR PART-TIME EMPLOYEES**

The Board of Commissioners heard and discussed the option of changing the retirement plan of the housing authority to not include part-time employees until they have worked a total of 1000 hours. A motion was made by Commissioner Stroud to approve the change to the retirement plan. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present

**REPORT FROM EXECUTIVE DIRECTOR**

Report from the Executive Director.

- A. Unit months leased for May 2023 (464)
  - Unit months leased for VASH May 2023 (11)
  - Unit months leased for Mainstream May 2023 (48)
  - Unit months leased for FYI May 23 (4)
  - Unit months leases under Portability (100)
- B. Next tentative scheduled meeting set for July 17, 2023 and August 14, 2023
- C. A Budget Workshop will be scheduled for the July 17, 2023 meeting.

**ADJOURNMENT**

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:49 P.M.