

NOTICE OF INTENT TO VACATE / MOVE

(Notice that participant plans to move at the end of 90-days; required notice to landlord and housing authority.)

Date: _____

Tenant Name _____ Phone # _____

Email Address _____

Unit Address _____

MOVE-OUT DATE _____ *(must be the last day of the month)*

Owner/Landlord Name _____

The **landlord's signature below is confirmation** that:

- He/she has received the Notice to Vacate AND
- Will give the family named above a grace period till the FIRST Monday of the next month from the date of this letter to decide to stay before leasing this unit to the next eligible tenant.

The tenant's signature certifies that the Section 8 Participant family:

- Has provided a copy of this written 90-day notice to the landlord.
- Is not bound by a current lease agreement as of the Move-Out Date noted above.
- Will not owe to the landlord/owner any money for outstanding rent, deposits, damages, HOA fines, utilities, etc. at the time of move-out.
- Will not owe any outstanding utility charges (electric, gas, water, sewer, trash), and will make arrangements with the utility company to pay the utility bill(s) that will cover the last month of residence at the time of move-out.
- Will vacate unit as of the Move-Out noted above and will return all keys and devices belonging to the landlord/owner no later than the Move-Out Date.
- Understands failure to meet the items listed above may mean the termination of the family's voucher.

Participant (Tenant) Signature

Date

Landlord Signature

Date

Please Read: This form must be returned no later than 3 months from the MOVE-OUT date above to be processed timely.



MUTUAL RESCISSION OF LEASE AGREEMENT

(Terminates the Lease Agreement before the expiration date)

Date: _____

Tenant Name _____ Phone # _____

Email Address _____

Unit Address _____

LEASE TERMINATION DATE/ MOVE-OUT DATE _____

(must be the last day of the month and returned to RHA 90 days before this date if moving with a voucher)

By signing below, the Tenant and the Landlord understand, and mutually agree to, the following:

- The current lease agreement will terminate at midnight on the Lease Termination Date/Move-out Date (noted above).
- The keys and possession of the property shall be returned to the landlord on the lease termination date/move-out date.
- The unit is to be left clean and free of tenant-caused damages. If it is not, the landlord may proceed with whatever civil remedies they feel are necessary.
- The Housing Assistance Payments made by the Rosenberg Housing Authority on behalf of the tenant will cease on the lease termination date/move-out date (noted above).
- No vacancy loss or damage claim will be paid to the landlord by the Rosenberg Housing Authority.
- Family named above will be given a grace period till the FIRST Monday of the next month from the date of this letter to decide to stay before leasing this unit to the next eligible tenant

Participant (Tenant) Signature

Date

Landlord Signature

Date

Please Read: This form must be returned no later than 3 months from the MOVE-OUT date above to be processed timely.

