

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 23rd day of January A.D. 2023, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice Chair, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Debbie Kelly	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all personnel present.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:01 P.M.

INVOCATION

Commissioner Brown gave invocation.

CITIZENS HEARD

None

REGULAR AGENDA

APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, NOVEMBER 7, 2022

A motion was made by Commissioner Stroud to approve the minutes of the Regular Meeting on Monday, November 7, 2022. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote.

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED NOVEMBER & DECEMBER 2022

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended November & December 2022. A motion was made by Commissioner Brown to approve the financial statements as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

**DISCUSSION AND APPROVAL REGARDING THE QUARTERLY INVESTMENT REPORT and
YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND
ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING DECEMBER 2022**

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending December 2022. A motion was made by Commissioner Stroud to approve the report as presented. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote.

**APPROVAL OF HOUSING AUTHORITY RENEWING TIME DEPOSIT ACCOUNT WITH
ALLEGIANCE BANK AND ADDING AN ADDITIONAL \$100,000**

The Commissioners heard and discussed the renewal of the Time Deposit Account with Allegiance Bank and agreed to add an additional \$100,000. A motion was made by Vice Chair Gutierrez to approve renewing the time deposit account and addition \$100,000. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for November 2022 (448)
 - Unit months leased for VASH November 2022 (8)
 - Unit months leased for Mainstream November 2022 (41)
 - Unit months leased for FYI (Fostering Youth)Nov. 22 (2)

 - Unit months leased for December 2022 (442)
 - Unit months leased for VASH December 2022 (10)
 - Unit months leased for Mainstream December 2022 (44)
 - Unit months leased for FYI (Fostering Youth)Dec. 22 (2)

- B. Board of Commissioners terms will be expiring in April 2023 for Chair Larry Wilkinson and Commissioner Daryl Stroud.

- C. The TWC Complaint between Angela Cunningham vs Huntington Richmond Partners LTD. Inquiry#:702238 TWCCRD #:1200335-HU HUD #:06-23-5288-8 in which the Rosenberg Housing Authority was listed as a respondent has been withdrawn by the complainant and no further action is needed.

- D. Next tentative scheduled meeting set for February 27, 2023 and March 20, 2023.

- E. Auditor will be in the office on Wednesday, February 15, 2023

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:52 P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chair
City of Rosenberg, HA