

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 15th day of April A.D. 2022, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Michael Gutierrez	Vice-Chair, City of Rosenberg, HA
Debbie Kelly	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Vice Chair Gutierrez all personnel present except Chair Wilkinson and Commissioner Stroud.

CALL TO ORDER

This Regular Meeting was called to order by Vice Chair Gutierrez at 5:03 P.M.

INVOCATION

Commissioner Brown gave the invocation.

APPOINTMENT AND ADMINISTRATION OF OATH OF OFFICE BY NOTARY, DIAMON RUSH

Diamon Rush, Notary for The City of Rosenberg administered the oath of office to Micheal Gutierrez, Debbie Kelly and Eugenia Brown for a two-year term ending April 25, 2024.

DR. LARRY WILKINSON RE-ELECTED CHAIRMAN OF THE BOARD

Commissioner Brown made a motion to re-elect Dr. Larry Wilkinson as Chairman. Commissioner Kelly seconded the motion and carried by a unanimous vote of those present.

MR. MICHAEL GUTTIEREZ RE-ELECTED VICE-CHAIRPERSON OF THE BOARD

Commissioner Brown made a motion to re-elect Mr. Michael Gutierrez as Vice-Chairperson of the Board. Commissioner Kelly seconded the motion and carried by a unanimous vote.

CITIZENS HEARD

REGULAR AGENDA

**APPROVAL OF THE MINUTES OF THE SPECIAL BOARD OF COMMISSIONERS MEETING OF
THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON
MONDAY, APRIL 4, 2022**

A motion was made by Commissioner Brown to approve the minutes of the Special Meeting on Monday, April 4, 2022. The motion was seconded by Commissioner Kelly and carried by a unanimous vote of those present.

**DISCUSSION OF STATEMENT RECEIVED FROM ALLEGIANCE IN REGARD TO THE FSS
ESCROW ACCOUNT FOR THE MONTH ENDED MARCH 2022**

The Commissioners heard and discussed the statements received from Allegiance Bank regarding the FSS escrow account for the month ended March 2022. A motion was made by Commissioner Kelly to approve the statement received from Allegiance Bank regarding the FSS Escrow account for the month ended March 2022. The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS
PAYABLE AND FINANCIAL STATEMENTS ENDED MARCH 2022**

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended March 2022. A motion was made by Commissioner Kelly to approve the financial statements as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

**DISCUSSION AND APPROVAL REGARDING THE QUARTERLY INVESTMENT REPORT and
YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND
ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING MARCH 2022**

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending March 2022. A motion was made by Commissioner Kelly to approve the report as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for March 2022 (453)
Unit months leased for VASH March 2022 (3)
Unit months leased for Mainstream March 2022 (38)
- B. 2022-2023 Budget will be presented at the next meeting.
- C. Next tentative scheduled meeting set for May 16, 2022 and June 20, 2022.

ADJOURNMENT

There being no further business Vice Chair Gutierrez adjourned the Regular Board meeting at 5:27 P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chair
City of Rosenberg, HA