

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 12th day of July A.D. 2021, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice-Chair, City of Rosenberg, HA
Debbie Kelly	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all personnel present.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:01 P.M.

INVOCATION

Commissioner Brown gave the invocation.

CITIZENS HEARD

None present

REGULAR AGENDA

PUBLIC COMMENT REGARDING THE 2021 MTW SUPPLEMENT TO THE ANNUAL PHA PLAN

None present.

CONSIDERATION OF COMMENTS FROM CITIZENS

None to be considered.

APPROVAL OF RESOLUTION R-250-21

A motion was made by Commissioner Stroud to approve Resolution R-250-21 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS TO APPROVE THE SUBMISSION OF THE MTW SUPPLEMENT TO THE ANNUAL PHA PLAN FOR THE MTW PHA FISCAL YEAR BEGINNING OCTOBER 1, 2021 FOR THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG.

The motion was seconded by Commissioner Brown and carried by a unanimous vote.

APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, JUNE 21, 2021

A motion was made by Commissioner Stroud to approve the minutes of the Regular Meeting on Monday, June 12, 2021. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote.

DISCUSSION OF STATEMENT RECEIVED FROM ALLEGIANCE IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTH ENDED JUNE 2021

The Commissioners heard and discussed the statements received from Allegiance Bank regarding the FSS escrow account for the month ended June 2021. A motion was made by Vice Chair Gutierrez to approve the statement received from Allegiance Bank regarding the FSS Escrow account for the month ended June 2021. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED JUNE 2021

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended June 2021. A motion was made by Vice Chair Gutierrez to approve the financial statements as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

DISCUSSION OF THE HOUSING AUTHORITY'S CARES ACT EXPENSES FOR THE MONTH ENDING JUNE 2021

The Commissioners heard and discussed the expenses assigned to the CARES ACT for the month ended June 2021.

DISCUSSION AND APPROVAL REGARDING THE QUARTERLY INVESTMENT REPORT and YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING JUNE 2021

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending June 2021. A motion was made by Commissioner Stroud to approve the report as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

DISCUSSION AND APPROVAL REGARDING RENEWING THE ALLEGIANCE TIME DEPOSIT ACCOUNT EXPIRING JULY 30, 2021

The Commissioners heard and discussed the renewing of the Allegiance Time Deposit Account ending July 30, 2021. A motion was made by Commissioner Stroud to approve the renewing of the time deposit account. The motion was seconded by Vice chair Gutierrez and carried by a unanimous vote.

APPROVAL OF RESOLUTION R-249-21

A motion was made by Commissioner Kelly to approve Resolution R-249-21 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, TO ADOPT A CIVIL RIGHTS CERTIFICATION FOR THE HOUSING AUTHORITY OF CITY OF ROSENBERG

The motion was seconded by Commissioner Stroud and carried by unanimous vote.

CONSIDERATION OF AND DISCUSS THE PROPOSED BUDGET FOR FISCAL YEAR 2022
BEGINNING OCTOBER 1, 2021.

The Commissioners discussed the proposed budget for fiscal year 2021 with changes to salaries and retirement.

REPORT FROM EXECUTIVE DIRECTOR

Report from the Executive Director.

- A. Unit months leased for June 2021 (457)
 Unit months leased for VASH May 2021 (2)
 Unit months leased for Mainstream May 2021 (15)
- B. The ED and Housing Counselor will be attending a live conference in Nashville, TN, August 11-13, 2021. The ED will be out of the office on vacation the following week of August 16-20, 2021.
- C. The Wells Fargo Housing Choice Voucher Account was closed, and all money transferred to Allegiance Bank. (Pg.43)
- D. Posed several questions to James Plummer regarding lease and regulatory agreement on Thursday, July 1, 2021 for the PFC and The Standard Summer Park Apartments, but I haven't received an email back.
- E. The next tentative Board meeting will be on August 30, 2021 and September 20, 2021.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 6:11 P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chair
City of Rosenberg, HA