

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 16th day of November A.D. 2020, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice-Chair, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Debbie Kelly	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all personnel present.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:00 P.M.

INVOCATION

Commissioner Brown gave the invocation.

CITIZENS HEARD

None present

REGULAR AGENDA

APPROVAL OF RESOLUTION R-241-20

A motion was made by Vice Chair Gutierrez to approve Resolution R-241-20 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SUBMIT THE FULL APPLICATION AND MTW PLAN TO HUD;

BE IT FURTHER RESOLVED THAT THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN THE CERTIFICATIONS AND AGEEMENTS WITH HUD.

The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, October 26, 2020

A motion was made by Commissioner Brown to approve the minutes of the Regular Meeting on Monday, October 26, 2020. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED OCTOBER 2020

The Commissioners heard and discussed the statements received from Wells Fargo Bank regarding the FSS escrow account for the months ended October 2020.

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED OCTOBER 2020

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended October 2020. A motion was made by Commissioner Stroud to approve the financial statements as presented. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote.

APPROVAL OF THE HOUSING AUTHORITY'S CARES ACT EXPENSES FOR THE MONTH ENDING OCTOBER 2020

The Commissioners heard and discussed the expenses assigned to the CARES ACT for the months ended October 2020. . A motion was made by Commissioner Brown to approve the CARES act expenses as presented. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote.

DISCUSSION AND APPROVAL OF THE HOUSING AUTHORITY'S 2020 ANNUAL REPORT TO BE PRESENTED TO THE CITY OF ROSENBERG MAYOR AND COUNCIL FOR FISCAL YEAR ENDING SEPTEMBER 30, 2020

The Commissioners heard and discussed the Housing Authority's 2020 Annual Report to be presented to the City of Rosenberg Mayor and Council for fiscal year ending September 30, 2020 by the Chair on November 17, 2020 at 6:30p.m. A motion was made by Vice Chair Gutierrez to approve and authorize the Chair to present the 2020 Annual Report as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

APPROVAL OF THE HOUSING AUTHORITY'S RELEASE OF COVID-19 BONUS TO EMPLOYEES ON THE NOVEMBER 26, 2020 PAYROLL

The Commissioners heard and discussed changing the date for the release of the COVID-19 bonus to employees on November 26, 2020 payroll rather than the December 10, 2020 payroll as previous authorized. A motion was made by Commissioner Stroud to approve the date change for the release of the bonus. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for October 2020 (450)
- B. The Chair discussed the interpretation of the State Law by Assistant District Attorney Huma Ahmed
- C. No meeting in December 2020 and the next tentative meeting will be January 25, 2021.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 6:05 P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chair
City of Rosenberg, HA