

## **REGULAR HOUSING AUTHORITY MEETING MINUTES**

STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF ROSENBERG  
BE IT REMEMBERED:

### **NOTICE OF REGULAR MEETING**

On this the 26th day of October A.D. 2020, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

### **PERSONNEL PRESENT**

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice-Chair, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Debbie Kelly	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

### **ROLL CALL**

Roll Call by Chair Wilkinson all personnel present.

### **CALL TO ORDER**

This Regular Meeting was called to order by Chair Wilkinson at 5:00 P.M.

### **INVOCATION**

Commissioner Brown gave the invocation.

### **CITIZENS HEARD**

None present

### **REGULAR AGENDA**

#### **PUBLIC HEARING REGARDING THE MOVING-TO-WORK PLAN**

A public speaker, Doris Sauls, spoke of her experience with the Resident Advisory Board regarding the Moving-to-Work Initiative. She spoke of some of the ideas the board came up with to mentor new program participants in order to change the stigma of Section 8 in the community. Ms. Sauls spoke of her background and need for the Section 8 program and what it has allowed her to achieve personally. She believes strongly in moving toward a requirement for able-bodied family members to work.

#### **APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, SEPTEMBER 21, 2020**

A motion was made by Commissioner Stroud to approve the minutes of the Regular Meeting on Monday, September 21, 2020. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

**DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED SEPTEMBER 2020**

The Commissioners heard and discussed the statements received from Wells Fargo Bank regarding the FSS escrow account for the months ended September 2020.

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED SEPTEMBER 2020**

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended September 2020. A motion was made by Vice Chair Gutierrez to approve the financial statements as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

**DISCUSSION OF CARES ACT EXPENSES FOR THE MONTH ENDING SEPTEMBER 2020**

The Commissioners heard and discussed the expenses assigned to the CARES ACT for the months ended September 2020.

**APPROVAL OF THE DISPOSAL OF PERSONAL PROPERTY**

The Board of Commissioners heard and discussed the disposal of personal property owned by the Rosenberg Housing Authority consisting of old servers, laptops, desktops, monitors and kitchen appliances. A motion was made by Commissioner Stroud to dispose of the items as listed. The motion was seconded Vice Chair Gutierrez and carried by a unanimous vote of those present.

**DISCUSSION AND APPROVAL REGARDING THE QUARTERLY INVESTMENT REPORT and YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING SEPTEMBER 2020**

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending September 2020. A motion was made by Commissioner Kelly to approve the report as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

**APPROVAL OF RESOLUTION R-240-20**

A motion was made by Commissioner Stroud to approve Resolution R-240-20 caption as follows:

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, APPROVING CONTAGIOUS AND INFECTIOUS DISEASE PREPAREDNESS AND RECOVERY PLAN FOR THE CITY OF ROSENBERG HOUSING AUTHORITY.**

The motion was seconded by Commissioner Brown and carried by a unanimous vote.

**APPROVAL OF THE HOUSING AUTHORITY TO APPLY FOR ESG-CV FUNDS TO PROVIDE RAPID REHOUSING TO FAMILIES WITH A LOSS OF INCOME DUE TO COVID-19 AND RISK HOMELESSNESS**

The Board of Commissioners heard and discussed the application of funds from the ESG-CV funds in order to assist families who have lost income as a result of COVID-19 and risk homelessness. A motion was made by Commissioner Stroud to approve the application of applying for ESG-CV funds. The motion was seconded by Commissioner Kelly and carried by a unanimous vote.

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING TO CLOSE THE HCV AND FSS ACCOUNT WITH WELLS FARGO AND OPEN NEW ACCOUNTS WITH ALLEGIANCE BANK**

The Board of Commissioners heard and discussed the Housing Authority closing the Housing Choice Voucher account with Wells Fargo and opening accounts with Allegiance Bank. A motion was made by Vice Chair Gutierrez to approve the transfer to accounts to Allegiance Bank. The motion was seconded by Commissioner Kelly and carried by a unanimous vote

**REPORT FROM EXECUTIVE DIRECTOR**

- A. Unit months leased for September 2020 (450)
- B. The Chair will present the Annual Report of the Rosenberg Housing Authority for the FY ending September 30, 2020 on November 17, 2020 before Rosenberg City Council.
- C. The next tentative Board meeting will be November 16, 2020 and no meeting in December 2020.

**ADJOURNMENT**

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 6:05 P.M.

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Kimberly Brown, Secretary/  
Executive Director

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Larry Wilkinson, Chair  
City of Rosenberg, HA