

## **REGULAR HOUSING AUTHORITY MEETING MINUTES**

STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF ROSENBERG  
BE IT REMEMBERED:

### **NOTICE OF REGULAR MEETING**

On this the 21st day of September A.D. 2020, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

### **PERSONNEL PRESENT**

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice-Chair, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Debbie Kelly	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

### **ROLL CALL**

Roll Call by Chair Wilkinson all personnel present.

### **CALL TO ORDER**

This Regular Meeting was called to order by Chair Wilkinson at 5:03 P.M.

### **INVOCATION**

Commissioner Brown gave the invocation.

### **CITIZENS HEARD**

None present

### **REGULAR AGENDA**

#### **APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, AUGUST 24, 2020**

A motion was made by Commissioner Brown to approve the minutes of the Regular Meeting on Monday, August 24, 2020. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

#### **DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED AUGUST 2020**

The Commissioners heard and discussed the statements received from Wells Fargo Bank regarding the FSS escrow account for the months ended August 2020.

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED SEPTEMBER 2020**

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended September 2020. A motion was made by Commissioner Brown to approve the financial statements as presented. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote.

**APPROVAL OF RESOLUTION R-238-20**

A motion was made by Commissioner Stroud to approve Resolution R-238-20 caption as follows:

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, TO APPROVE THE REVISED PAYMENT STANDARD SCHEDULE FOR THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG.**

The motion was seconded by Commissioner Brown and carried by a unanimous vote.

**APPROVAL OF RESOLUTION R-239-20**

A motion was made by Commissioner Stroud to approve Resolution R-239-20 caption as follows:

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE AMMENDMENT TO THE FISCAL BUDGET BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 FOR THE HOUSING CHOICE VOUCHER PROGRAM.**

The motion was seconded by Commissioner Kelly and carried by a unanimous vote.

**DISCUSSION OF CARES ACT EXPENSES FOR THE MONTH ENDING AUGUST 2020**

The Commissioners heard and discussed the expenses assigned to the CARES ACT for the months ended August 2020.

**MOTION TO ADJOURN FOR EXECUTIVE SESSION**

Vice-Chair Gutierrez made a motion, seconded by Commissioner Brown to adjourn for Executive Session at 5:40. The motion carried by a unanimous vote.

**EXECUTIVE SESSION**

Held executive session to consult and deliberate payment of bonus' to RHA staff for the additional work and hardship to continue housing authority operations in the midst of the COVID-19 Pandemic per Section 551.074 of the Texas Government Code.

**EXECUTIVE SESSION ADJOURN AND RECONVENE INTO REGULAR SESSION**

Chairman Wilkinson adjourned the Executive Session and reconvened into Regular Session at 5:46 p.m.

**APPROVAL OF THE HOUSING AUTHORITY APPLYING TO RECEIVE MAINSTREAM VOUCHERS  
AUTHORIZED BY THE CARES ACT IN PIH NOTICE 2020-22**

The Board of Commissioners heard and discussed the Housing applying to receive mainstream vouchers authorized under the CARES act. A motion was made by Vice Chair Gutierrez to approve the financial statements as presented. The motion was seconded by Commissioner Kelly and carried by a unanimous vote.

**REPORT FROM EXECUTIVE DIRECTOR**

- A. Unit months leased for August 2020 (451)
- B. The housing authority is contracting with a PHA Consultant to work on the Moving To Work Plan
- C. All or a quorum of the board must be present for a public hearing on October 26, 2020 at 4:00PM to hear public comment regarding the Moving To Work Plan to be submitted to HUD by December 4, 2020.
- D. The next tentative Board meeting will be on October 26, 2020 and November 16, 2020.

**ADJOURNMENT**

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 6:04 P.M.

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Kimberly Brown, Secretary/  
Executive Director

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Larry Wilkinson, Chair  
City of Rosenberg, HA