

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 13th day of July A.D. 2020, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice Chair, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Debbie Kelly	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all personnel present.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:01 P.M.

INVOCATION

Commissioner Brown gave the invocation.

CITIZENS HEARD

None present

REGULAR AGENDA

PUBLIC COMMENT REGARDING THE 2020 ANNUAL PHA PLAN

None present.

CONSIDERATION OF COMMENTS FROM CITIZENS

None to be considered.

APPROVAL OF RESOLUTION R-236-20

A motion was made by Commissioner Brown to approve Resolution R-236-20 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS TO APPROVE THE ANNUAL PHA PLAN AND 5 YEAR PLAN FOR FISCAL YEAR BEGINNING OCTOBER 1, 2020 FOR THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG.

The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, June 22, 2020

A motion was made by Commissioner Brown to approve the minutes of the Regular Meeting on Monday, June 22, 2020. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED JUNE 2020

The Commissioners heard and discussed the statements received from Wells Fargo Bank regarding the FSS escrow account for the months ended June 2020.

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED JUNE 2020

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended June 2020. A motion was made by Vice Chair Gutierrez to approve the financial statements as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

DISCUSSION OF CARES ACT EXPENSES FOR THE MONTH ENDING JUNE 2020

The Commissioners heard and discussed the expenses assigned to the CARES ACT for the months ended June 2020.

DISCUSSION OF INCREASED HAP SPENDING DUE TO COVID-19 FOR JUNE 2020

The Commissioners heard and discussed the increased HAP spending due to COVID-19 for the months ended June 2020.

DISCUSSION AND APPROVAL REGARDING THE QUARTERLY INVESTMENT REPORT and YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING JUNE 2020

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending June 2020. A motion was made by Commissioner Stroud to approve the report as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

DISCUSSION AND APPROVAL REGARDING CLOSING THE WELLS FARGO TIME DEPOSIT ACCOUNT EXPIRING JULY 25, 2020.

The Commissioners heard and discussed the closing of the Wells Fargo Time Deposit Account ending July 25, 2020. A motion was made by Vice Chair Gutierrez to approve the closing of the account. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

APPROVAL OF RESOLUTION R-237-20

A motion was made by Commissioner Stroud to approve Resolution R-237-20 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, TO ADOPT A CIVIL RIGHTS CERTIFICATION FOR THE HOUSING AUTHORITY OF CITY OF ROSENBERG

The motion was seconded by Vice Chair Gutierrez and carried by unanimous vote.

CONSIDERATION OF AND DISCUSS THE PROPOSED BUDGET FOR FISCAL YEAR 2021 BEGINNING OCTOBER 1, 2020.

The Commissioners discussed the proposed budget for fiscal year 2021.

APPROVAL OF THE HOUSING AUTHORITY APPLICATION FOR VASH VOUCHERS

The Board of Commissioners heard and discussed the Housing Authority's application to receive VASH Vouchers. A motion was made by Commissioner Stroud to approve the financial statements as presented. The motion was seconded by Commissioner Kelly and carried by a unanimous vote

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for June 2020 (454)
- B. The next tentative Board meeting will be on August 24, 2020 and schedule for September 21, 2020

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 6:10 P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chair
City of Rosenberg, HA