

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 18th day of May A.D. 2020, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice Chair, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all personnel present except Commissioner Kelly.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:00 P.M.

CITIZENS HEARD

None present

REGULAR AGENDA

APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, APRIL 20, 2020

A motion was made by Vice Chair Gutierrez to approve the minutes of the Regular Meeting on Monday, April 20, 2020. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED APRIL 2020

The Commissioners heard and discussed the statements received from Wells Fargo Bank regarding the FSS escrow account for the months ended April 2020.

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED APRIL 2020

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended April 2020. A motion was made by Commissioner Brown to approve the financial statements as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

HEAR AND DISCUSS YEAR TO DO REVENUES AND EXPENSES FOR FY 2019 BUDGET

The Commissioners heard and discussed the year to date revenues and expenses FY 2019 budget.

CONSIDERATION OF AND DISCUSS THE USE OF CARES ACT MONEY TO BE USED FOR AMINISTRATIVE AND COVID-19 RELATED PURPOSES (PIH 2020-08)

The commissioners heard and discussed the use of CARES Act money to be used for administrative and COVID-19 related purposes. The commissioners discussed there may be a need use these funds for hiring additional staff as well. A motion was made by Vice Chair Gutierrez to approve the use of the CARES Act funds for Administrative and COVID-19 related purposes. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

CONSIDERATION OF AND DISCUSS THE WAIVERS THE RHA IS IMPLEMENTING FROM THE PIH NOTICE 2015-05 COVID-19 WAIVERS FOR THE HOUSING CHOICE VOUCHER PROGRAM AS WELL AS OTHER ALTERED OPERATIONS

The commissioners heard and discussed the waivers the RHA is implementing from the PIH Notice 2015-05 COVID-19 waivers for the Housing Choice Voucher Program as well as other altered operations.

CONSIDERATION OF AND DISCUSS THE ROSENBERG HOUSING AUTHORITY GAINING THE CLIENTS (THROUGH PORTABILITY) FROM HOUSTON HOUSING AUTHOIRTY THAT ARE CURRENTLY RESIDING IN FORT BEND CO.

The Commissioners discussed the issue of Houston Housing Authority operating in Fort Bend Co. without proper authorization from Fort Bend County. The commissioners discussed several alternatives to pursue to rectify the situation.

CONSIDERATION OF AND ACTION REGARDING THE EXPIRATION OF THE LEASE FOR THE HOUSING AUTHORITY ON SEPTEMBER 30, 2020 WITH MELLON REAL ESTATE AND AUTHORIZATION FOR CHAIR WILKINSON TO SIGN THE LEASE

The Commissioners discussed renewing the lease for the Rosenberg Housing Authority effective for another 3 years with Mellon Real Estate with Chair Wilkinson signing the new lease. A motion was made by Commissioner Stroud to approve Chair Wilkinson signing the lease for another 3 years. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for April 2020 (460)
- B. The results of the COVID-19 pandemic on the housing authority and HAP reserve.
- C. Next tentative scheduled meeting set for June 22, 2020 and July 13, 2020.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 6:18 P.M.