

## **REGULAR HOUSING AUTHORITY MEETING MINUTES**

STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF ROSENBERG  
BE IT REMEMBERED:

### **NOTICE OF REGULAR MEETING**

On this the 24th day of February A.D. 2020, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

### **PERSONNEL PRESENT**

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice Chair, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

### **ROLL CALL**

Roll Call by Chair Wilkinson all personnel present except Commissioner Nolden.

### **CALL TO ORDER**

This Regular Meeting was called to order by Chair Wilkinson at 4:56 P.M.

### **INVOCATION**

Commissioner Brown gave the invocation.

### **CITIZENS HEARD**

None present

### **REGULAR AGENDA**

#### **APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, JANUARY 27, 2020**

A motion was made by Vice Chair Gutierrez to approve the minutes of the Regular Meeting on Monday, January 27, 2020. The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

#### **DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED JANUARY 2020**

The Commissioners heard and discussed the statements received from Wells Fargo Bank in regard to the FSS escrow account for the months ended January 2020.

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED JANUARY 2020**

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended January 2020. A motion was made by Commissioner Brown to approve the financial statements as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

**APPROVAL OF THE RESOLUTION R-233-20 THE REVISED UTILITY ALLOWANCE SCHEDULES TO BE EFFECTIVE MAY 1, 2020 FOR THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG**

The Commissioners heard and discussed Resolution 323-20 the revised utility allowance schedules to be effective May 1, 2020 for The Housing Authority of The City of Rosenberg. A motion was made by Vice Chair Gutierrez to approve the report as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

**APPROVAL OF THE HOUSING AUTHORITY'S AUDIT REPORT OF FINANCIAL RECORDS FOR FISCAL YEAR ENDED SEPTEMBER 30, 2019 PREPARED BY BREEDLOVE & CO., P. C.**

The Board of Commissioners heard and discussed the Housing audit report of financial records for fiscal year ended September 30, 2019 prepared by Breedlove and Co., P.C. A motion was made by Vice Chair Gutierrez to approve the financial statements as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

**REPORT FROM EXECUTIVE DIRECTOR**

- A. Unit months leased for January 2020 (449)
  
- B. Board of Commissioners terms will be expiring in April 2020 for Vice Chair Michael Gutierrez, Commissioner Eugenia Brown and resident Commissioner Sharion Nolden.
  
- C. The housing authority is still in the process of closing the Flood Recovery Rehabilitation Account.
  
- D. The housing authority is in the process of looking for a contract inspector for additional units due to the jurisdiction expansion.
  
- E. Next tentative scheduled meeting set for March 16, 2020 and April 20, 2020.

**ADJOURNMENT**

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:36 P.M.

---

Kimberly Brown, Secretary/  
Executive Director

---

Larry Wilkinson, Chair  
City of Rosenberg, HA