

## **REGULAR HOUSING AUTHORITY MEETING MINUTES**

STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF ROSENBERG  
BE IT REMEMBERED:

### **NOTICE OF REGULAR MEETING**

On this the 19th of August A.D. 2019, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

### **PERSONNEL PRESENT**

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice Chair of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

### **ROLL CALL**

Roll Call by Chair Wilkinson all personnel present except Commissioner Freeman.

### **CALL TO ORDER**

This Regular Meeting was called to order by Chair Wilkinson at 5:01 P.M.

### **INVOCATION**

Commissioner Brown gave the invocation.

### **CITIZENS HEARD**

No citizens were present.

### **REGULAR AGENDA**

#### **APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON JULY 19, 2019**

A motion was made by Commissioner Stroud to approve the minutes of the Regular Meeting on Monday, July 19, 2019. The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

#### **DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED JULY 2019**

The Commissioners heard and discussed the statements received from Wells Fargo Bank in regard to the FSS escrow account for the months ended July 2019.

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED JULY 2019**

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended July 2019. A motion was made by Commissioner Brown to approve the financial statements as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

**DISCUSSION OF THE HOUSING AUTHORITY'S FLOOD RECOVERY HOME REHAB PROGRAM ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED JULY 2019**

The Board of Commissioners heard and discussed the Housing Authority's Flood Recovery Home Rehab Program estimate of accounts payable and financial statements ended July 2019.

**DISCUSSION AND APPROVAL REGARDING FUNDS BEING DEBITED FROM THE WELLS FARGO HOUSING CHOICE VOUCHER ACCOUNT**

The Commissioners heard and discussed the payment of the ADP Payroll Fees and Payroll, Blue Cross Blue Shield Monthly Insurance Premium and Pitney Bowes Postage Fees being debited from the Wells Fargo HCV Account. A motion was made by Commissioner Brown to approve the report as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

**DISCUSSION OF THE HOUSING AUTHORITY MAINTAINING FUNDS IN THE WELLS FARGO TIME DEPOSIT ACCOUNT THAT MATURES July 25, 2019**

The Board of Commissioners heard and discussed the Housing Authority maintain funds in the Wells Fargo time Deposit account that matures July 25, 2019.

**DISCUSSION AND APPROVAL OF THE HOUSING AUTHORITY PARTNERING WITH A LOCAL PUBLIC CHILD WELFARE AGENCY TO PREVENT HOMELESSNESS IN YOUTH EXITING FOSTER CARE**

The Board of Commissioners heard and discussed the partnering of the housing authority with a local public child welfare agency in order to provide housing to vulnerable youth exiting the foster care system. A motion was made by Vice Chair Gutierrez to approve the partnership as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

**DISCUSSION AND APPROVAL OF A FLOOD RECOVERY HOME REHAB APPLICANT TO BE ALLOWED TO WITHHOLD \$5000 OF THEIR FEMA AWARD IN ORDER TO PURCHASE FURNITURE**

The Board of Commissioners heard and discussed the request that \$5000 be withheld by the family from their FEMA funds in order to purchase furniture once repairs have been made. A motion was made by Vice Chair Gutierrez to approve up to \$5000 for furniture if the family used the furniture purchase program through Fort Bend Recovers. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

**DISCUSSION REGARDING THE YEAR-TO-DATE BUDGET FOR 2019-2020**

The Commissioners heard and discussed the year-to-date revenues and expenses for the 2019-2020 Budget.

**REPORT FROM EXECUTIVE DIRECTOR**

- A. Unit months leased for July 2019 (445)
- B. Revisions to the Administrative Plan will be voted on at the September 30, 2019 meeting
- C. Since the IVT report last month indicating 77 discrepant households representing \$685,262 in unreported income, the number has dropped to 37 discrepant families totaling \$310,001.
- D. The next tentative Board meeting will be on September 30, 2019 and October 21, 2019.

**ADJOURNMENT**

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:40 P.M.

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Kimberly Brown, Secretary/  
Executive Director

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Larry Wilkinson, Chair  
City of Rosenberg, HA