

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 22nd of February A.D. 2019, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Rosie Freeman	Vice Chair, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Michael Gutierrez	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all personnel present.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:01 P.M.

INVOCATION

Commissioner Brown gave the invocation.

CITIZENS HEARD

Robert Walter with Assisted Living Locators was present.

REGULAR AGENDA

APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, JANUARY 22, 2019

A motion was made by Commissioner Gutierrez to approve the minutes of the Regular Meeting on Tuesday, January 22, 2019. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED JANUARY 2019

The Commissioners heard and discussed the statements received from Wells Fargo Bank in regard to the FSS escrow account for the months ended January 2019.

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED JANUARY 2019

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended January 2019. A motion was made by Commissioner Stroud to approve the financial statements as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

APPROVAL OF THE HOUSING AUTHORITY'S FLOOD RECOVERY HOME REHAB PROGRAM ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED JANUARY 2019

The Board of Commissioners heard and discussed the Housing Authority's Flood Recovery Home Rehab Program estimate of accounts payable and financial statements ended January 2019. A motion was made by Commissioner Brown to approve the financial statements as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

APPROVAL OF THE INSTALLATION OF A SECOND EXIT DOOR

A motion was made by Commissioner Stroud to approve the installation of a second exit door in the housing authority for \$5775 by the landlord using the landlord's choice of contractor. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for January 2019 (450)
- B. The Housing Authority signed a contract with Virginia Punte to continue providing Flood Recovery Funds to eligible families.
- C. The landlord briefing originally scheduled for February 21 was cancelled.
- D. A letter was sent to the Mayor regarding the Board of Commissioners terms expiring in April 2018 for Chairman Dr. Larry Wilkinson, and Commissioner Sgt. Daryl Stroud.
- E. The Executive Director and Inspector will attend a 2 day Excel Training in the Woodlands with an overnight stay March 4 & 5, 2019.
- F. The Executive Director will be attending a HR training in Houston on March 19, 2019
- G. The Executive Director and Waiting List Coordinator will attend the Texas NAHRO conference in Grapevine, TX to receive Fair Housing Certification April 15-17, 2019.
- H. The auditor came on Wednesday, February 20, 2019 to audit the housing authority for fiscal year ending September 30, 2018
- I. Next tentative scheduled meeting set for March 25, 2019 and April 29, 2019.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:35 P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chair
City of Rosenberg, HA