

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 22th of October A.D. 2018, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

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| Larry Wilkinson | Chair, City of Rosenberg, HA |
| Rosie Freeman | Vice Chair, City of Rosenberg, HA |
| Michael Gutierrez | Commissioner, City of Rosenberg, HA |
| Eugenia Brown | Commissioner, City of Rosenberg, HA |
| Kimberly Brown | Secretary, City of Rosenberg, HA |

ROLL CALL

Roll Call by Chair Wilkinson all personnel present except Commissioner Stroud.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 4:56 P.M.

INVOCATION

Commissioner Brown gave the invocation.

CITIZENS HEARD

None present

REGULAR AGENDA

APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, SEPTEMBER 13, 2018

A motion was made by Commissioner Brown to approve the minutes of the Regular Meeting on Tuesday, September 13, 2018. The motion was seconded by Commissioner Gutierrez and carried by a unanimous vote of those present.

DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED SEPTEMBER 2018

The Commissioners heard and discussed the statements received from Wells Fargo Bank in regard to the FSS escrow account for the month ended September 2018.

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED SEPTEMBER 2018

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended September 2018. A motion was made by Commissioner Brown to approve the financial statements as presented. The motion was seconded by Commissioner Gutierrez and carried by a unanimous vote of those present.

APPROVAL OF THE HOUSING AUTHORITY'S FLOOD RECOVERY HOME REHAB PROGRAM ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED SEPTEMBER 2018

The Board of Commissioners heard and discussed the Housing Authority's Flood Recovery Home Rehab Program estimate of accounts payable and financial statements ended September 2018. A motion was made by Commissioner Brown to approve the financial statements as presented. The motion was seconded by Commissioner Gutierrez and carried by a unanimous vote of those present.

DISCUSSION AND APPROVAL REGARDING THE QUARTERLY INVESTMENT REPORT and YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING SEPTEMBER 2018

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending September 2018. A motion was made by Commissioner Gutierrez to approve the report as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

DISCUSSION OF CHANGES TO THE 2018 ADMINISTRATIVE PLAN

The Commissioners heard and discussed the possible changes to the 2018 Administrative Plan.

DISCUSSION AND APPROVAL OF THE HOUSING AUTHORITY'S 2018 ANNUAL REPORT TO BE PRESENTED TO THE CITY OF ROSENBERG MAYOR AND COUNCIL FOR FISCAL YEAR ENDING SEPTEMBER 30, 2018

The Commissioners heard and discussed the Housing Authority's 2018 Annual Report to be presented to the City of Rosenberg Mayor and Council for fiscal year ending September 30, 2018 by the Executive Director on November 6, 2018 at 7:00 p.m. A motion was made by Commissioner Gutierrez to approve and authorize the Executive Director to present the 2018 Annual Report as presented. The motion was seconded by Vice Chair Freeman and carried by a unanimous vote of those present.

APPROVAL OF RESOLUTION R-218-18

A motion was made by Commissioner Gutierrez to approve Resolution R-218-18 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE SECTION 8 MANAGEMENT ASSESSMENT PROGRAM (SEMAP) CERTIFICATION FOR FISCAL YEAR ENDING **SEPTEMBER 30, 2018.**

The motion was seconded by Commissioner Brown and carried by unanimous vote of those present.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for October 2018 (442)
- B. The Executive Director will attend the Housing Authorities of Texas Symposium in Dallas, TX, November 1-3, 2018
- C. Next tentative scheduled meeting set for November 12, 2018 and no board meeting for December 2018.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:37 P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chair
City of Rosenberg, HA