

## **REGULAR HOUSING AUTHORITY MEETING MINUTES**

STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF ROSENBERG  
BE IT REMEMBERED:

### **NOTICE OF REGULAR MEETING**

On this the 13th of September A.D. 2018, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

### **PERSONNEL PRESENT**

Larry Wilkinson	Chair, City of Rosenberg, HA
Rosie Freeman	Vice Chair, City of Rosenberg, HA
Michael Gutierrez	Commissioner, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

### **ROLL CALL**

Roll Call by Chair Wilkinson all personnel present.

### **CALL TO ORDER**

This Regular Meeting was called to order by Chair Wilkinson at 4:32 P.M.

### **INVOCATION**

Commissioner Brown gave the invocation.

### **CITIZENS HEARD**

None present

### **REGULAR AGENDA**

#### **APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, AUGUST 27, 2018**

A motion was made by Commissioner Stroud to approve the minutes of the Regular Meeting on Monday, August 27, 2018. The motion was seconded by Commissioner Gutierrez and carried by a unanimous vote.

#### **DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED AUGUST 2018**

The Commissioners heard and discussed the statements received from Wells Fargo Bank in regard to the FSS escrow account for the month ended August 2018.

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED AUGUST 2018**

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended August 2018. A motion was made by Commissioner Brown to approve the financial statements as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

**APPROVAL OF THE HOUSING AUTHORITY'S FLOOD RECOVERY HOME REHAB PROGRAM ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED AUGUST 2018**

The Board of Commissioners heard and discussed the Housing Authority's Flood Recovery Home Rehab Program estimate of accounts payable and financial statements ended August 2018. A motion was made by Commissioner Stroud to approve the financial statements as presented. The motion was seconded by Vice Chair Freeman and carried by a unanimous vote.

**APPROVAL OF RESOLUTION R-214-18**

A motion was made by Commissioner Gutierrez to approve Resolution R-214-18 caption as follows:

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, TO APPROVE THE REVISED PAYMENT STANDARD SCHEDULE FOR THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG**

The motion was seconded by Commissioner Stroud and carried by unanimous vote.

**APPROVAL OF RESOLUTION R-215-18**

A motion was made by Commissioner Stroud to approve Resolution R-215-18 caption as follows:

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, TO ADOPT AND ESTABLISH THE REVISED PERSONNEL POLICY FOR THE PROCEDURES TO BE FOLLOWED BY EMPLOYEE MATTERS OF THE HOUSING AUTHORITY**

The motion was seconded by Commissioner Gutierrez and carried by unanimous vote.

**APPROVAL OF RESOLUTION R-216-18**

A motion was made by Commissioner Brown to approve Resolution R-216-18 caption as follows:

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE AMMENDMENT TO THE FISCAL BUDGET BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019 FOR THE HOUSING CHOICE VOUCHER PROGRAM AND FLOOD RECOVEY HOME REHAB PROGRAM**

The motion was seconded by Commissioner Stroud and carried by unanimous vote.

**APPROVAL OF RESOLUTION R-217-18**

A motion was made by Commissioner Stroud to approve Resolution R-217-18 caption as follows:

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE REVISED HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE PLAN FOR THE CITY OF ROSENBERG HOUSING AUTHORITY**

The motion was seconded by Commissioner Brown and carried by unanimous vote.

**REPORT FROM EXECUTIVE DIRECTOR**

- A. Unit months leased for August 2018 (441)
- B. Received HUD letter regarding increase in Admin. Fee proration from 76% to 80%
- C. Next tentative scheduled meeting set for October 22, 2018 and November 12, 2018.

**ADJOURNMENT**

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:13 P.M.

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Kimberly Brown, Secretary/  
Executive Director

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Larry Wilkinson, Chair  
City of Rosenberg, HA