

## **REGULAR HOUSING AUTHORITY MEETING MINUTES**

STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF ROSENBERG  
BE IT REMEMBERED:

### **NOTICE OF REGULAR MEETING**

On this the 16th of July A.D. 2018, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

### **PERSONNEL PRESENT**

Larry Wilkinson	Chair, City of Rosenberg, HA
Rosie Freeman	Vice Chair, City of Rosenberg, HA
Michael Gutierrez	Commissioner, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

### **ROLL CALL**

Roll Call by Chair Wilkinson all personnel present except Eugenia Brown.

### **CALL TO ORDER**

This Regular Meeting was called to order by Chair Wilkinson at 5:02 P.M.

### **INVOCATION**

Chair Wilkinson gave the invocation.

### **CITIZENS HEARD**

None present

### **REGULAR AGENDA**

#### **APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, JUNE 18, 2018**

A motion was made by Commissioner Stroud to approve the minutes of the Regular Meeting on Monday, June 18, 2018. The motion was seconded by Commissioner Gutierrez and carried by a unanimous vote of those present.

#### **DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED JUNE 2018**

The Commissioners heard and discussed the statements received from Wells Fargo Bank in regard to the FSS escrow account for the month ended June 2018.

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED JUNE 2018**

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended June 2018. A motion was made by Commissioner Stroud to approve the financial statements as presented. The motion was seconded by Commissioner Gutierrez and carried by a unanimous vote of those present.

**APPROVAL OF THE HOUSING AUTHORITY'S FLOOD RECOVERY HOME REHAB PROGRAM ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED JUNE 2018**

The Board of Commissioners heard and discussed the Housing Authority's Flood Recovery Home Rehab Program estimate of accounts payable and financial statements ended June 2018. A motion was made by Commissioner Gutierrez to approve the financial statements as presented. The motion was seconded by Commissioner Freeman and carried by a unanimous vote of those present.

**DISCUSSION OF THE FLOOD RECOVERY HOME REHAB PROGRAM**

The Commissioners heard and discussed the future of the Fort Bend Corps and its continued activity on the Flood Recovery Home Rehab Program.

**DISCUSSION AND APPROVAL REGARDING THE QUARTERLY INVESTMENT REPORT and YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING JUNE 2018**

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending June 2018. A motion was made by Commissioner Stroud to approve the report as presented. The motion was seconded by Commissioner Gutierrez and carried by a unanimous vote of those present.

**DISCUSSION REGARDING THE YEAR-TO-DATE BUDGET FOR 2018-2019**

The Commissioners heard and discussed the year-to-date revenues and expenses for the 2018-2019 Budget.

**APPROVAL OF THE HOUSING AUTHORITY TO INVEST ADMINISTRATIVE FUNDS (UNA) INTO A CD**

The Board of Commissioners heard and discussed the Housing Authority investing \$200,000 of Administrative funds into a 1 year CD. A motion was made by Commissioner Gutierrez to approve the investing of the funds into a CD. The motion was seconded by Commissioner Freeman and carried by a unanimous vote of those present.

**REPORT FROM EXECUTIVE DIRECTOR**

- A. Unit months leased for June 2018 (430)
- B. Waiting List opened July 9-12, 2018 for a limited disaster Preference.
- C. The Executive Director and Administrative Assistant will be attending a THA Conference in Galveston, TX August 21-21, 2018
- D. Next tentative scheduled meeting set for August 27, 2018 and September 17, 2018.

**ADJOURNMENT**

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:35 P.M.