

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 22nd of January A.D. 2018, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Rosie Freeman	Vice Chair, City of Rosenberg, HA
Michael Gutierrez	Commissioner, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Vice Chair Freeman all personnel present except Chair Wilkinson.

CALL TO ORDER

This Regular Meeting was called to order by Vice Chair Freeman at 5:01 P.M.

INVOCATION

Commissioner Brown gave the invocation.

CITIZENS HEARD

None present

REGULAR AGENDA

**APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF
THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON
MONDAY, NOVEMBER 13, 2017**

A motion was made by Commissioner Stroud to approve the minutes of the Regular Meeting on Monday, November 13, 2017. The motion was seconded by Commissioner Gutierrez and carried by a unanimous vote of those present.

**DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS
ESCROW ACCOUNT FOR THE MONTHS ENDED NOVEMBER AND DECEMBER 2017**

The Commissioners heard and discussed the statements received from Wells Fargo Bank in regard to the FSS escrow account for the month ended November and December 2017.

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED NOVEMBER AND DECEMBER 2017

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended November and December 2017. A motion was made by Commissioner Gutierrez to approve the financial statements as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

DISCUSSION AND APPROVAL REGARDING THE QUARTERLY INVESTMENT REPORT and YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING DECEMBER 2017

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending December 2017. A motion was made by Commissioner Gutierrez to approve the report as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

APPROVAL OF THE HOUSING AUTHORITY'S FLOOD RECOVERY HOME REHAB PROGRAM ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED NOVEMBER AND DECEMBER 2017

The Board of Commissioners heard and discussed the Housing Authority's Flood Recovery Home Rehab Program estimate of accounts payable and financial statements ended November and December 2017. A motion was made by Commissioner Gutierrez to approve the financial statements as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

REFUSAL OF A FORT BEND FLOOD RECOVERY APPLICANT

The Board of Commissioners heard and discussed an applicant applying to receive assistance through the Fort Bend Flood Recovery Program. A motion was made by Commissioner Gutierrez to refuse assistance for a deferred taxes balance. The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

DISCUSSION REGARDING THE PROPOSED ADDITIONS AND DELETIONS TO THE ADMINISTRATIVE PLAN FOR THE HOUSING CHOICE VOUCHER PROGRAM

Commissioners heard and discussed the proposed additions and deletions to the Administrative Plan for the Housing Choice Voucher Program.

DISCUSSION OF NOVEMBER AND DECEMBER 2017 MONTHLY REPORT FOR THE FLOOD RECOVERY HOME REHAB PROGRAM

The Commissioners heard and discussed the report by Fort Bend Corps concerning the activity on the Flood Recovery Home Rehab Program for November and December 2017.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for November 2017 (442)
December 2017 (442)
- B. A Landlord Briefing is scheduled for February 22, 2018
- C. Board of Commissioners terms will be expiring in April 2018 for Vice Chair Rosie Freeman, Commissioner Michael Gutierrez and Commissioner Eugenia Brown.
- D. HUD came to the office on December 18, 2017 to discuss the Rosenberg Housing Authority's jurisdiction and the FSS program.
- E. Next tentative scheduled meeting set for February 26, 2018 and March 26, 2018.

ADJOURNMENT

There being no further business Vice Chair Freeman adjourned the Regular Board meeting at 5:43 P.M.

Kimberly Brown, Secretary/
Executive Director

Rosie Freeman, Vice Chair
City of Rosenberg, HA