

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 16th of April A.D. 2018, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Rosie Freeman	Vice Chair, City of Rosenberg, HA
Michael Gutierrez	Commissioner, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all personnel present.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:09 P.M.

INVOCATION

Chair Wilkinson gave the invocation.

APPOINTMENT AND ADMINISTRATION OF OATH OF OFFICE BY CHASTITY RICKLEFSEN

Chastity Ricklefsen, Notary administered the oath of office to Mr. Michael Gutierrez, Ms. Eugenia Brown and Ms. Rosie Freeman., for a two year term ending April 16, 2020.

DR. LARRY WILKINSON RE-ELECTED CHAIRMAN OF THE BOARD

Commissioner Gutierrez made a motion to re-elect Dr. Larry Wilkinson as Chairman. Commissioner Stroud seconded the motion and carried by a unanimous vote.

MS. ROSIE FREEMAN RE-ELECTED VICE-CHAIRPERSON OF THE BOARD

Commissioner Gutierrez made a motion to re-elect Ms. Rosie Freeman as Vice-Chairperson of the Board. Commissioner Stroud seconded the motion and carried by a unanimous vote.

CITIZENS HEARD

None present

REGULAR AGENDA

APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, MARCH 26, 2018

A motion was made by Commissioner Gutierrez to approve the minutes of the Regular Meeting on Monday, March 26, 2018. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED March 2018 AND FSS FORFEIT

The Commissioners heard and discussed the statements received from Wells Fargo Bank in regard to the FSS escrow account for the month ended March 2018 and the FSS forfeit of \$89.10.

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED MARCH 2018

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended March 2018. A motion was made by Commissioner Brown to approve the financial statements as presented. The motion was seconded by Commissioner Freeman and carried by a unanimous vote.

APPROVAL OF THE HOUSING AUTHORITY'S FLOOD RECOVERY HOME REHAB PROGRAM ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED MARCH 2018

The Board of Commissioners heard and discussed the Housing Authority's Flood Recovery Home Rehab Program estimate of accounts payable and financial statements ended March 2018. A motion was made by Commissioner Gutierrez to approve the financial statements as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

DISCUSSION AND APPROVAL REGARDING THE QUARTERLY INVESTMENT REPORT and YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING MARCH 2018

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending March 2018. A motion was made by Commissioner Gutierrez to approve the report as presented. The motion was seconded by Commissioner Freeman and carried by a unanimous vote.

DISCUSSION REGARDING THE YEAR-TO-DATE BUDGET FOR 2017-2018

The Commissioners heard and discussed the year-to-date revenues and expenses for the 2017-2018 Budget.

DISCUSSION OF THE FUTURE OF THE FLOOD RECOVERY HOME REHAB PROGRAM

The Commissioners heard and discussed the future of the Fort Bend Corps and it's continued activity on the Flood Recovery Home Rehab Program.

**APPROVAL OF THE PROCUREMENT OF COUNSEL FOR THE TEXAS WORKFORCE
COMMISSION(TWC) COMPLAINT CASE NUMBER #550496**

The Commissioners heard and discussed the TWC complain case number #550496 and the procurement of counsel to handle the case.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for March 2018 (434)

- B. Next tentative scheduled meeting set for May 21, 2018 and June 18, 2018.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:53 P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chair
City of Rosenberg, HA