REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 21st day of October A.D. 2019, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Vice Chair, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all personnel present except Commissioner Freeman.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:03 P.M.

INVOCATION

Commissioner Brown gave the invocation.

CITIZENS HEARD

None present

REGULAR AGENDA

APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, SEPTEMBER 30, 2019

A motion was made by Commissioner Stroud to approve the minutes of the Regular Meeting on Monday, September 30, 2019. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED SEPTEMBER 2019

The Commissioners heard and discussed the statements received from Wells Fargo Bank in regard to the FSS escrow account for the months ended September 2019.

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED SEPTEMBER 2019

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended September 2019. A motion was made by Commissioner Brown to approve the financial statements as presented. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

APPROVAL OF THE HOUSING AUTHORITY'S FLOOD RECOVERY HOME REHAB PROGRAM ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED SEPTEMBER 2019

The Board of Commissioners heard and discussed the Housing Authority's Flood Recovery Home Rehab Program estimate of accounts payable and financial statements ended September 2019. A motion was made by Commissioner Brown to approve the financial statements as presented. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

DISCUSSION AND APPROVAL REGARDING THE QUARTERLY INVESTMENT REPORT and YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING SEPTEMBER 2019

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending September 2019. A motion was made by Vice Chair Gutierrez to approve the report as presented. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

DISCUSSION AND APPROVAL OF THE HOUSING AUTHORITY'S 2019 ANNUAL REPORT TO BE PRESENTED TO THE CITY OF ROSENBERG MAYOR AND COUNCIL FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019

The Commissioners heard and discussed the Housing Authority's 2019 Annual Report to be presented to the City of Rosenberg Mayor and Council for fiscal year ending September 30, 2019 by the Executive Director on November 6, 2019 at 7:00 p.m. A motion was made by Commissioner Stroud to approve and authorize the Executive Director to present the 2019 Annual Report as presented. The motion was seconded by Vice Chair Gutierrez and carried by a unanimous vote of those present.

APPROVAL OF RESOLUTION R-229-19

A motion was made by Commissioner Brown to approve Resolution R-229-19 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE SECTION 8 MANAGEMENT ASSESSMENT PROGRAM (SEMAP) CERTIFICATION FOR FISCAL YEAR ENDING **SEPTEMBER 30, 20**19

The motion was seconded by Commissioner Stroud and carried by unanimous vote of those present.

REPORT FROM EXECUTIVE DIRECTOR

A. Unit months leased for September 2019 (446)
B. The interest structure has changed on the HCV and Flood Recovery Accounts in order to reduce the fees for direct deposit.
C. The Executive Director will attend the Housing Authorities of Texas Symposium in Dallas, TX November 7, 2019.
D. Next tentative scheduled meeting set for November 18, 2019. No board meeting for December 2019.
E. Discussion of the fact Rosie Freeman has missed 3 consecutive meetings of the Board of commissioners.

ADJOURNMENT

There being no further business Chair Wilkinson adjourned the Regular Board meeting at 5:25 P.M.

_____
Kimberly Brown, Secretary/
Executive Director

_____
Larry Wilkinson, Chair
City of Rosenberg, HA