

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 15th of November A.D. 2010, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Dr. Larry Wilkinson	Chairman, City of Rosenberg, HA
Lucinda Flores	Vice-Chairperson, City of Rosenberg, HA
Rosie Freeman	Commissioner, City of Rosenberg, HA
Lupe A. Uresti	Executive Director/Secretary, City of Rosenberg, HA
Sylvia Chacon	Finance Director, City of Rosenberg, HA

ROLL CALL

Roll Call by Chairman Wilkinson all personnel present except Commissioner Zepeda and Commissioner Rev. Horton.

CALL TO ORDER

This Regular Meeting was called to order by Chairman Wilkinson at 5:00 P.M.

INVOCATION

Chairman Wilkinson gave the invocation.

CITIZENS HEARD

None present.

REGULAR AGENDA

COMMENTS FROM CITIZIENS

None.

APPROVAL OF THE MINUTES OF THE REGULAR MEETINGS OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, OCTOBER 25, 2010

A motion was made by Vice-Chairperson Flores to approve the Minutes of the Regular Meetings held on Monday, October 15, 2010. The motion was seconded by Commissioner Freeman and carried by a unanimous vote of those present.

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DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTH ENDED OCTOBER 2010

The Commissioners heard and discussed the statement received from Wells Fargo Bank in regard to the FSS escrow account for the month ended October 2010.

APPROVAL OF THE HOUSING AUTHORITY'S HOUSTING CHOICE VOUCHER ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED OCTOBER 31, 2010

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements. A motion was made by Vice-Chairman Flores to approve the Housing Choice Voucher accounts payables and financial statements ended October 31, 2010. The motion was seconded by Commissioner Freeman and carried by a unanimous vote of those present.

APPROVAL OF THE HOUSING AUTHORITY'S DISASTER HOUSING ASSISTANCE PROGRAM (DHAP) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED OCTOBER 31, 2010

The Board of Commissioners heard and discussed the Housing Authority's DHAP estimate of accounts payable and financial statements. A motion was made by on Vice-Chairman Flores to approve the accounts payables and financial statements ended October 31, 2010. The motion was seconded by Commissioner Freeman and carried by a unanimous vote of those present.

APPROVAL OF THE HOUSING AUTHORITY'S DISASTER HOUSING ASSISTANCE PROGRAM IKE (DHAP-IKE) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED OCTOBER 31, 2010

The Board of Commissioners heard and discussed the Housing Authority's DHAP-IKE estimate of accounts payable and financial statements. A motion was made by Vice-Chairperson Flores to approve the accounts payables and financial statements ended October 31, 2010. The motion was seconded by Commissioner Freeman and carried by a unanimous vote of those present.

APPROVAL OF RESOLUTION R-143-10

A motion was made by Vice-Chairman Flores to approve Resolution R-143-10 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIOENRS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS TO APPROVE THE ADOPT AND ESTABLISH A CAPITALIZATION POLICY FOR THE ROSENBERG HOUSING AUTHORITY.

The motion was seconded by Commissioner Freeman and carried by a unanimous vote of those present.

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APPROVAL OF RESOLUTION R-144-10

A motion was made by Vice-Chairman Flores to approve Resolution R-144-10 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIOENRS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS TO APPROVE ADOPT AND ESTABLISH A PROPERTY DISPOSITION POLICY FOR THE ROSENBERG HOUSING AUTHORITY.

The motion was seconded by Commissioner Freeman and carried by a unanimous vote of those present.

DISCUSSION, APPROVAL AND AUTHORIZATION OF THE PROPOSED MEMORANDUM OF UNDERSTANDING BETWEEN WELLS FARGO BANK AND THE HOUSING AUTHORITY REGARDING HOMEOWNERSHIP ASSISTANCE PAYMENTS ON BEHALF OF QUALIFIED SECTION 8 HOUSING CHOICE VOUCHER PROGRAM PARTICIPANTS

The Board of Commissioners heard and discussed the proposed Memorandum of Understanding between Wells Fargo Bank and the Housing Authority regarding

Homeownership assistance payments on behalf of qualified Section 8 Housing Choice Voucher program participants. Vice-Chairperson Flores made a motion to approve and authorize the Memorandum of Understanding between Wells Fargo Bank and the Housing Authority as presented. The motion was seconded by Commissioner Freeman and carried by a unanimous vote of those present.

APPROVAL OF RESOLUTION R-145-10

A motion was made by Vice-Chairman Flores to approve Resolution R-145-10 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS TO APPROVE THE SECTION 8 MANAGEMENT ASSESSMENT PROGRAM (SEMAP) CERTIFICATION FOR FISCAL YEAR ENDING SEPTEMBER 30, 2010 FOR THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG.

The motion was seconded by Commissioner Freeman and carried by a unanimous vote of those present.

DISCUSSION AND APPROVAL OF THE 2010 ANNUAL REPORT TO BE PRESENTED BY THE EXECUTIVE DIRECTOR TO THE CITY OF ROSENBERG MAYOR AND COUNCIL SET FOR NOVEMBER 16, 2010

The Board of Commissioners heard and discussed the 2010 Annual Report to be presented by the Executive Director to the City of Rosenberg Mayor and Council set for November 16, 2010. Vice-Chairperson Flores made a motion to accept and authorize the 2010 Annual Report as presented. The motion was seconded by Commissioner Freeman and carried by a unanimous vote of those present.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for October 2010 (378)
- B. DHAP-IKE leased for October 2010 (8)
- C. Special Vouchers leased for October 2010 (11)
- D. The Landlord Outreach and Luncheon has been rescheduled for December 16, 2010 at the Mellon office space suite #27.
- E. Next tentative scheduled meeting set for January 24, 2011, due to Martin Luther King holiday.
- F. Experience Works employee starting next week.
- G. The new Housing Counselor started October 27, 2010.
- H. Pulling the next 50 families from the waiting list, determination and leasing has been very difficult.

ADJOURNMENT

There being no further business Chairman Wilkinson adjourned the Regular Board meeting at 5:25 P.M.



Lupe A. Uresti

Lupe A. Uresti, Secretary/
Executive Director

Larry Wilkinson, Chairman
City of Rosenberg, HA